

SBA

**UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA**

Case No. CV 07-2349 -GAF

**ORDER REGARDING RULE 26(f)
CONFERENCE AND JOINT REPORT**

Date: 12-3-07

Time: **1:30 p.m.**

Andonian

Plaintiff,

v.

Ritz Camera

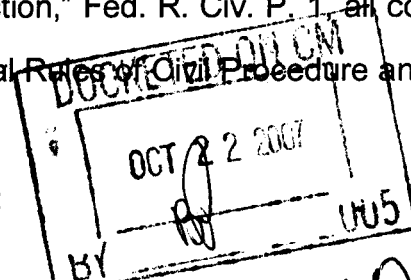
Defendant.

NOTICE TO COUNSEL: UNDER THE 2000 AMENDMENTS TO THE FEDERAL RULES OF CIVIL PROCEDURE, RULES 16(b), 26(a)(1), 26(a)(3), 26(a)(4), 26(d), AND 26(f) ARE NOW EFFECTIVE IN THIS DISTRICT. COUNSEL ARE EXPECTED TO BE FAMILIAR WITH THOSE RULES AND WITH THIS COURT'S ORDER REGARDING THE RULE 26(f) EARLY MEETING.

This action has been assigned to Judge Gary Allen Feess for all purposes.

The responsibility for the progress of litigation in the Federal Courts falls not only upon the attorneys in the action, but upon the Court as well. To secure the "just, speedy, and inexpensive determination of every action," Fed. R. Civ. P. 1, all counsel are hereby ordered to become familiar with the Federal Rules of Civil Procedure and the Local Rules of the Central District of California.

The Court further orders as follows:



1 1. **Rule 26(f) Meeting of Counsel and Commencement of Discovery.** The
 2 Court expects that counsel will participate in the meeting required by Rule 26(f) in a good
 3 faith manner, **with full disclosures and open (not grudging) exchanges of information**
 4 **as contemplated by Rules 26(a).** It is advisable for counsel to begin discovery and conduct
 5 it actively at the earliest possible time because they will have limited time to complete
 6 discovery after this Court's Rule 26(f) Scheduling Conference.

7 2. **Joint Scheduling Conference Report.** Counsel shall jointly file a Joint
 8 Scheduling Conference Report (hereinafter "Joint Report") ***at least seven (7) calendar days***
 9 ***before the date set for the Scheduling Conference.*** It should be titled "Joint Scheduling
 10 Conference Report Pursuant to Rule 26(f)." A Joint Scheduling Conference Report which
 11 does not comply with this Order likely will result in a continuance of the Scheduling
 12 Conference and possible sanctions.

13 "Jointly" contemplates a single report, regardless of how many separately-
 14 represented parties there are. The Joint Report shall report **shall include the following:**

- 15 a. a short synopsis (not to exceed two pages) of the main claims,
 16 counterclaims, and/or affirmative defenses.
- 17 b. a brief description of the key legal issues.
- 18 c. a list of percipient witness and key documents on the core issues of
 19 the case.
- 20 d. the realistic range of provable damages.
- 21 e. whether there is insurance coverage.
- 22 f. a statement of the likelihood of: motions seeking to add other parties
 23 or to file amended pleadings; motions to transfer venue.
- 24 g. a discussion of the present state of discovery, including a description
 25 of completed discovery and a schedule of all contemplated future
 26 discovery.
- 27 h. a detailed written discovery plan, as contemplated by Rule 26(f),
 28 including the identity of all anticipated depositions by each party,
 contemplated written discovery requests, including requests for
 admission, document requests, and written interrogatories, and a
 schedule for the completion of all items of discovery.
- i. a proposed discovery cut-off date. **THIS MEANS THE LAST DAY BY
 WHICH ALL DEPOSITIONS MUST BE COMPLETED AND**

1 RESPONSES TO ALL PREVIOUSLY-SERVED WRITTEN
2 DISCOVERY MUST BE PROVIDED **AND ALL HEARINGS ON**
3 **DISCOVERY MOTIONS CONCLUDED.**

- 4 j. a description of the issues or claims that any party believes may be
5 determined by motion for summary judgment or motion in limine.
- 6 k. a schedule of contemplated law and motion matters and a proposed
7 cut-off date for motions. **THIS MEANS THE LAST DATE ON WHICH**
8 **MOTIONS MAY BE HEARD, NOT NOTICED.**
- 9 l. a statement of what settlement discussions and/or written
10 communications have occurred (specifically excluding any statement
11 of the terms discussed).
- 12 m. a realistic (not padded) estimate of the time required for trial and
13 whether trial will be by jury or by court. Each side should specify (by
14 number, not by name) how many witnesses it contemplates calling.
- 15 n. proposed dates (complete attached schedule on Exhibit A).
- 16 o. a statement of any other issues affecting the status or management of
17 the case (e.g., unusually complicated technical or technological issues,
18 disputes over protective orders, discovery in foreign jurisdictions, etc.).
- 19 p. for conflict purposes, corporate parties must identify all subsidiaries,
20 parents and affiliates.

21 The Joint Report should set forth the requested information under section headings
22 corresponding to the above-enumerated topics.

23 3. **Rule 26(f) Scheduling Conference.** The Scheduling Conference will be held
24 in Courtroom 740 of the Roybal Federal Courthouse at 255 East Temple Street. Counsel
25 shall comply with the following:

- 26 a. Participation. The lead trial attorney must attend the Scheduling
27 Conference. Unless excused for good cause shown in advance of the
28 Conference, the Court reserves the right to designate the attorney
attending the Conference as lead trial counsel. Counsel should be
prepared to discuss not only the Joint Report but also what the case
is really about at its core and whether there are ways to litigate it that
will enhance the prospects for settlement (e.g. limited trial on
bifurcated issues). If the time estimate for trial given in the Joint
Report exceeds ten court days, counsel shall be prepared to explain
the trial estimate. In a realistic manner, they should disclose
approximately how many witnesses and exhibits truly are necessary
and whether there are unusual factors, such as non-English speaking
witnesses, that are likely to extend the length of trial.
- b. Continuance. A continuance of the Scheduling Conference will be
granted only for good cause.

1 c. Use of Conference Telephone. If one or more of the lead counsel has
2 his or her office outside of Los Angeles County, the Court is normally
3 willing, at counsel's request, to conduct the status conference by
4 conference telephone call. Please contact the court clerk at 213/894-
5 3480 to get approval no later than the Wednesday before the
6 Scheduling Conference. Opposing counsel who are outside of Los
7 Angeles County may also participate by telephone. The attorney
8 requesting the telephonic status conference shall call 213/894-0779 at
9 the time and date specified above for specific instructions. After the
10 other participants are assembled, that attorney will be notified that he
11 or she must promptly originate the conference call.

12 4. Protective Orders. If you seek a protective order, propose it to opposing
13 counsel before the Scheduling Conference if at all possible. In a separate standing order,
14 the Court has adopted precise requirements for protective orders and the treatment of
15 confidential information. Please comply with that order, which is available on the Court's
16 website (www.cacd.uscourts.gov), or upon request from the Courtroom Deputy Clerk.

17 5. Settlement Procedures. The Court will normally be guided by the parties'
18 agreement as to what settlement procedure is appropriate and when the optimum time for
19 that procedure is. If the parties cannot agree, they should so inform the Court in the Joint
20 Report.

21 Not to the exclusion of other procedures, the following are available:

- 22 a. A settlement conference with this Court or the Magistrate Judge
23 assigned to the case.
- 24 b. A settlement conference or other settlement procedure before an
25 attorney appointed by the Court or retained by the parties or selected
26 from the Attorney Settlement Panel.
- 27 c. Arbitration, mediation, mini-trial procedures or other alternative dispute
28 resolutions, possibly in conjunction with a. or b. above.
- 29 d. A settlement conference before another District Judge or Magistrate
30 Judge selected at random from the Court's Civil Settlement Panel.

31 6. Pretrial of All Civil Actions. Pursuant to Rule 16, Fed. R. Civ. P. and Local
32 Rule 16, all civil actions or proceedings shall be pretried. The schedule for filing the required
33 documents is set forth as part of Exhibit A attached hereto.

34 7. Compliance With Local Rules and this Court's Standing Orders. At all
35 stages of the proceeding, the parties are expected to comply with the Local Rules of this

District and this Court's Standing Orders. Before the Scheduling Conference, counsel shall review the Central District's Civility and Professionalism Guidelines, which shall be the standard of conduct to which they will be expected to adhere.


8. **Notice.** Plaintiff's counsel, or if plaintiff is appearing *pro se*, defendant's counsel, shall provide this Order to any parties who first appear after the date of this Order or who are known but have not yet entered appearances.

9. **Disclosures to Clients.** Counsel are ordered to deliver to their respective clients a copy of this Order and of the schedule that the Court imposes at the Scheduling Conference.

The Court thanks the parties and their counsel for their anticipated cooperation in carrying out these requirements.

IT IS SO ORDERED.

Dated: 10-19-07


GARY ALLEN FEESS
United States District Judge

Copies to:
All Counsel of Record

S:/GAF/Forms/CURRENT Rule 26(f) Order [Rev. 12/01]

JUDGE GARY ALLEN FEES **SCHEDULE OF TRIAL AND PRETRIAL DATES¹**

Matter	Time	Weeks before trial	Plaintiff(s) (Request)	Defendant(s) (Request)	Court Order
Trial (jury) (court) Estimated length: ____ days	8:30 am				
[Jury trial] Hearing on Motions in Limine; Hearing on Disputed Jury Instructions	9:30 am	-1			
[Court trial] File Findings of Fact and Conclusions of Law; Hearing on Motions in Limine	9:30 am	-1			
Pretrial Conference; Motions in Limine to be filed; Proposed Voir Dire Qs Lodged and Agreed-to Statement of Case	3:30 pm	-4			
Lodge Pretrial Conf. Order; File Memo of Contentions of Fact and Law; Exhibit & Witness Lists; File Status Report re Settlement; File Agreed Upon Set of Jury Instructions and Verdict Forms; File Joint Statement re Disputed Instructions, Verdicts, etc.		-6			
Last date to conduct Settlement Conference		-8			
Last day for hearing motions	9:30 a.m.	-9			
Discovery cut-off		-10			
Rule 26(e)(1) Supplementation					
Last to Amend Pleadings or Add Parties					

¹ Review the Court's Order re "Rule 26(f) Scheduling Conference" to be sure of the meaning of these terms.